

# TOWN OF CUTLER BAY

Mayor – John F. Cosgrove

Vice-Mayor – Paul S. Vrooman

Council Member Seat 1 – Timothy J. Meerbott

Council Member Seat 2 – Ernest N. Sochin

Council Member Seat 3 – Peggy R. Bell

Charter Attorney – Edward P. Ludovici, Esq.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation or a sign language interpreter to participate in this proceeding should contact the Acting Town Clerk at 305-259-1234 for assistance no later than four days prior to the meeting. If hearing impaired, telephone the Florida Relay Service number at (800-955-8771 (TDD) or 800- 955-8700 (Voice) for assistance.

## TOWN COUNCIL MEETING AGENDA

February 2, 2006

@ 7:00 PM

Cutler Ridge Middle School Auditorium

19400 Gulfstream Road

**INVOCATION – Fr. Luis Perez, Holy Rosary Church**

**I. CALL TO ORDER – Ed MacDougall, Charter Chairman**

**II. ROLL CALL – Ed MacDougall, Charter Chairman**

**III. GREETING AND WELCOME**

- Thomas Ennis – Principal C. R. Middle School
- Charquoya Smith – Student Council President

**IV. PLEDGE OF ALLEGIANCE – Holy Rosary Boy Scout Troop # 314**

**V. NATIONAL ANTHEM – Kelly Kessel**

## **VI. SWEARING IN OF ELECTED OFFICIALS**

- **TIMOTHY J. MEERBOTT and FAMILY – By Commissioner Katy Sorenson**
- **ERNEST N. SOCHIN and FAMILY – By Commissioner Katy Sorenson**
- **PEGGY R. BELL and FAMILY – By Commissioner Katy Sorenson**
- **PAUL S. VROOMAN and FAMILY – By Commissioner Katy Sorenson**
- **JOHN F. COSGROVE and FAMILY – By School Board Member Evelyn Greer**

## **VII. CHARTER AND GAVEL PRESENTATION – Ed MacDougall**

## **VIII. CALL TO ORDER – Mayor John F. Cosgrove**

## **IX. RECOGNITIONS AND REMARKS**

- **Council Member Seat 1 - TIMOTHY J. MEERBOTT**
- **Council Member Seat 2 – ERNEST N. SOCHIN**
- **Council Member Seat 3 – PEGGY R. BELL**
- **Vice-Mayor - PAUL S. VROOMAN**
- **Mayor - JOHN F. COSGROVE**

## **X. SPECIAL PRESENTATIONS**

- **Teacher of the Year – Lynn Carrier**
- **Nancy McCue, Chair - Cutler Bay Steering Committee, Ed McCue and John Sykes**

## **XI. RECESS - CAKE AND PICTURES**

## **XII. REVIEW OF SUNSHINE LAW, PUBLIC RECORDS LAW & JENNINGS RULE – Edward P. Ludovici, Esq.**

## **XIII. COMMENTS FROM CHARLES D. SCURR - Palmetto Bay Village Manager**

## **XIV. COMMENTS FROM RICHARD JAY WEISS, Esq. and JOHN J. QUICK, Esq. - Homestead City Attorneys**

## **XV. RESOLUTIONS:**

**A. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO TOWN CLERK; APPOINTING MEIGHAN PIER AS ACTING TOWN CLERK FOR NO COMPENSATION; PROVIDING AN EFFECTIVE DATE.**

**B. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO TOWN MANAGER;**

APPOINTING MR. CHARLES D. SCURR AS ASSISTING TOWN MANAGER FOR NO COMPENSATION; PROVIDING AN EFFECTIVE DATE.

**C. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO TOWN ATTORNEY; APPOINTING WEISS SEROTA HELFMAN PASTORIZA COLE AND BONISKE, P.A., TO SERVE AS ACTING TOWN ATTORNEYS FOR NO COMPENSATION; PROVIDING AN EFFECTIVE DATE.**

**D. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO COUNCIL MEETING PROCEDURE; APPROVING AN AGENDA FORMAT; PROVIDING AN EFFECTIVE DATE.**

**E. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO COUNCIL MEETING PROCEDURE; ADOPTING ROBERT'S RULES OF ORDER; PROVIDING AN EFFECTIVE DATE.**

**F. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO ITS NEXT COUNCIL MEETING; ESTABLISHING THE NEXT MEETING OF THE TOWN COUNCIL; PROVIDING AN EFFECTIVE DATE.**

**G. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA RELATING TO FINANCE; REQUESTING FUNDING ASSISTANCE FROM MIAMI-DADE COUNTY IN THE AMOUNT OF \$300,000; PROVIDING AN EFFECTIVE DATE.**

**H. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO PROCUREMENT; AUTHORIZING THE ASSISTING VILLAGE MANAGER, THROUGH THE VILLAGE OF PALMETTO BAY, TO PROCURE ESSENTIAL ITEMS RELATIVE TO THE INITIAL ADMINISTRATIVE FUNCTIONS IN AN AMOUNT NOT TO EXCEED \$10,000; PROVIDING FOR REIMBURSEMENT TO THE VILLAGE OF PALMETTO BAY; PROVIDING AN EFFECTIVE DATE.**

## **XVI. ORDINANCES FOR FIRST READING AND EMERGENCY ORDINANCES**

**A. AN EMERGENCY ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO OFFICIAL SEAL OF THE TOWN OF CUTLER BAY; DESIGNATING THE TEMPORARY OFFICIAL SEAL OF THE TOWN OF CUTLER BAY; PROVIDING FOR USE AND PENALTIES; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.**

## **XVII. OTHER BUSINESS**

Discussion on a process for hiring a Town Clerk/Communications

Discussion on a process for hiring a Town Attorney/Legislative Representation

Discussion on a process for hiring a Town Manager

Discussion on a process for finding temporary facilities

Discussion on a process for dealing with finance/banking issues

Discussion regarding regular meeting times and dates

Discussion regarding Invocation

Discussion regarding initial citizen committee ideas

Discussion regarding C. R. Charrette

## **XVIII. PUBLIC COMMENTS**

## **XIX. COUNCIL COMMENTS**

## **XX. NEXT MEETING ANNOUNCEMENT AND ADJOURNMENT**

**PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS BOARD, AGENCY OR COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.**